



OFFICE

12404 Park Central Dr.
Suite 420
Dallas, Texas 75251

PHONE

214.580.4800

FAX

214.580.4801

EMAIL

careers@tabletopmedia.com

WEB

www.tabletopmedia.com

Available Position: Data QA Analyst

Company Background:

Tabletop Media, LLC (TTM) is a media technology company that has created the first digital table tent display and pay-at-the-table device (called Ziosk) for casual dining chain restaurants in the US. TTM's Ziosk product is a wireless, touch screen payment device that can display specials, entertainment and local information. TTM is strategically headquartered in Dallas, TX, known as the nation's casual dining chain restaurant capital.

Job Description:

TableTop Media (TTM) is seeking a Data QA Analyst. The Analyst's primary role is to help design, execute, and troubleshoot reports and report data. This includes scripting, configuring reports, developing metadata & data cleansing methods, and documenting reports throughout the deployment cycle.

Strong analytical verbal and written communication skills and the ability to prepare reports in a simple and understandable format are essential. Furthermore, this candidate should be able to work effectively with cross-functional teams, and be an independent self-starter capable who self-manages time and meets deadlines. This position provides an opportunity to work in the growing media and web applications space in conjunction with TableTop Media's market-leading devices. At TTM you will work with a dedicated and passionate team focused on both customers and growth.

Job Responsibilities:

- Create and maintain reports and ad-hoc queries
- Develop automated audit processes to ensure data quality from multiple data sources
- Distribute internal reports, customer-facing reports, and dashboards supporting business engagements and new opportunities
- Strong focus on visual elegance, communication and simplification with reporting and data communication.
- Perform trend analysis and identify trend influencers

Qualifications:

- Strong analytical abilities on both abstract and detail-oriented tasks
- Fluency with Microsoft SQL Reporting Services, Excel and Access a must; experience with writing database queries and stored procedures in SQL
- Familiarity with database design and quality assurance preferred
- Ability to self-supervise in an informal work environment
- Exposure to Enterprise-level BI tools (Microsoft, COGNOS, Crystal Reports, Hyperion) and statistical analytic packages (SAS, SPSS, etc) a plus
- Undergraduate degree with a minimum 2-3 years relevant working experience

Compensation:

- TableTopMedia offers a competitive salary and potential for equity participation